

APPENDIX 2: Planning Checklists And Toolkits

CHECKLIST: EVALUATING THE WORK

<p>Evaluate the property</p> <p>1. Was the property constructed after 1978? or</p> <p>2. If the work area is limited to an addition, was the addition constructed after 1978?</p> <p><i>If yes, you are <u>not</u> required to perform lead safe work practices (unless the home receives housing assistance – see Question 4 below).</i></p> <p>3. Was testing conducted in this property?</p> <p><i>If yes, collect any documentation and plan your work using the information.</i></p> <p>4. Is the property receiving assistance through a State, local, or Federal program?</p> <p><i>If yes, ask if there are any special work requirements for the job and confirm that it is not an abatement job for a certified abatement contractor.</i></p>	<p>1. Yes No</p> <p>2. Yes No</p> <p>3. Yes No</p> <p>4. Yes No</p>
<p>Evaluate the job</p> <p>1. Will this work disturb painted surfaces or otherwise create or disturb dust that may contain lead?</p> <p><i>If yes, use the safe work practices covered in this course and plan your schedule to accommodate the necessary lead safety measures. Use the attached list of supplies to plan your work.</i></p> <p>2. Is this a high dust job?</p> <p><i>If yes, you must take the added precautions for high dust jobs as described in this course. Plan your schedule to accommodate the necessary lead safety measures. Use the attached list of supplies to plan your work.</i></p>	<p>1. Yes No</p> <p>2. Yes No</p>

CHECKLIST: MATERIALS and SUPPLIES

Set up Tool Kit

Barriers	Coverings	Other Items
<input type="checkbox"/> Rope	<input type="checkbox"/> Heavy duty plastic sheeting	<input type="checkbox"/> Tack pad
<input type="checkbox"/> Barrier Tape (bright color preferable)	<input type="checkbox"/> Disposable mesh (e.g., burlap, cheesecloth, landscaping mesh)	<input type="checkbox"/> Small disposable towels or wipes
<input type="checkbox"/> Saw horses	<input type="checkbox"/> Staple gun	<input type="checkbox"/> Misting bottle
<input type="checkbox"/> Orange cones or other similar marker	<input type="checkbox"/> Tape (duct, painters, or masking)	
<input type="checkbox"/> Signs	<input type="checkbox"/> Utility knife or scissors	

Safe Work Practices Tool Kit

		Specialized Tools
<input type="checkbox"/> Wet/dry sandpaper or sanding sponge	<input type="checkbox"/> Heavy duty plastic sheeting	<input type="checkbox"/> HEPA exhaust attachments for power tools (sanders, grinders, planers, shavers)
<input type="checkbox"/> Mist bottle or pump sprayer	<input type="checkbox"/> Tape (duct, painters, or masking)	<input type="checkbox"/> Power washing equipment
<input type="checkbox"/> Chemical stripper	<input type="checkbox"/> Utility knife or scissors	<input type="checkbox"/> Needle gun with HEPA exhaust
<input type="checkbox"/> Heat gun	<input type="checkbox"/> Heavy duty garbage bags	
	<input type="checkbox"/> Vacuum with HEPA filter	

Personal Protection Equipment (PPE) Tool Kit

			Additional Items to Consider
<input type="checkbox"/> Painter's hats	<input type="checkbox"/> N-100 disposable respirators or equivalent	<input type="checkbox"/> First aid kit	
<input type="checkbox"/> Gloves	<input type="checkbox"/> Pre-moistened disposable wipes	<input type="checkbox"/> Safety glasses	
<input type="checkbox"/> Coveralls	<input type="checkbox"/> Disposable hand towels (e.g., paper towels)	<input type="checkbox"/> Ear protection (when using power tools)	
<input type="checkbox"/> Disposable shoe covers			

Clean Up Tool Kit

<input type="checkbox"/> Misting bottle	<input type="checkbox"/> Detergent	<input type="checkbox"/> Pump sprayer
<input type="checkbox"/> Vacuum with HEPA filter	<input type="checkbox"/> Two buckets or two-sided bucket	<input type="checkbox"/> Shovel and rake
<input type="checkbox"/> Heavy duty garbage bags	<input type="checkbox"/> Mop with disposable heads	
<input type="checkbox"/> Tape (duct)	<input type="checkbox"/> Disposable hand towels (e.g., paper towels)	